

HANCOCK COUNTY HEALTH DEPARTMENT

Meeting Minutes

Thursday, December 10, 2020

Opening:

The regular meeting of the Hancock County Health Department was called to order at 5:55 pm on Thursday, December 10, in Carthage II. by President, Nancy Krekel

Present:

Edward Owen	Dale Quimby
Karen Beeler	Janet Fleming
Nancy Krekel	

Absent:

Karen Andrews	L. Joe Smith
Monica Crim	Melissa Pence
Douglas Heighton	

Others Present:

Amy McCallister, Administrator

Approval of Minutes:

Board Minutes for the July 2020 meeting were read. Role call vote was conducted for approval for the July 2020 meeting minutes. Passed 6 Absent 5. Item passed.

Public Comment: None

Fiscal and Administration Reports:

WIC

-The WIC switch over to EBT system and having clients do curbside is going well.

Grants

-Staff have been completed their current job duties as well as COVID-19 job duties. We have had some money expended on overtime.

- We have received a COVID-19 grant for \$37, 299.00. So far we have spent some of the grant dollars on staff time, thermometers that we can lend out to business, contacts of a positive, or the positive case, and small hand sanitizer bottles.
- Contact tracing grant was submitted, approved, and I have signed the grant through eGrams. That grant is for \$817,632.00.
- We have been closing out our state grants for the state's FY-20 that run July 1-June 30th each year with the expenditure and workplan/quarterly reports.

COVID-19

- Cure funding (The Local Coronavirus Urgent Remediation Emergency Support Program) \$76,500. I have sent you previous emails about this funding. We will be looking through our expenses and see which ones can be submitted for this funding.
- As of July 21, 2020 we've had 24 cases in Hancock County. Of those 24 cases 22 have recovered, 1 is still recovering, and 1 death.

Phone System

- The cost of the phone system was included in the contact tracing grant. We were having phone issues in June with Mediacom. We were not the only business nor residence that was having issues with our phones. So, I talked with Mediacom and they agreed to let us out of our contract at no fee.

Unfinished Business: None

New Business:

Travel Reimbursement Forms

No travel reimbursement forms were submitted to be reviewed at the meeting.

2021 Board of Health Meeting Days

The Board of Health Meeting Days were reviewed and discussed. The board decided to on the 4th Thursday of the month to have a board of health meeting starting at 5:30 at the Hancock County Health Department in February, April, July, and October. Role call vote was conducted for approval for the 2021 Board of Health Meeting Days. Passed 6 Absent 5. Item passed.

2021 Officer Elections

The Board of Health Officers were reviewed and discussed. The board decided to keep the officers the same as the year before with President, Nancy Krekel, Vice President, Edward Owen, Treasurer, Andy Bastert, and Secretary, Melissa Pence. Role call vote was conducted for approval for the 2021 Board of Health Officers. Passed 6 Absent 5. Item passed.

2021 HCHD Holidays

The resolution establishing the holiday schedule of the county of Hancock for Year 2021 No. 11-2020-80 was reviewed and discussed at the meeting. The board of health approved the resolution No. 11-2020-80 for the health department with making the change that Friday holidays could not be switched to another day off during the week. Role call vote was conducted for approval for the 2021 HCHD Holidays. Passed 6 Absent 5. Item passed.

Vacation Carry Over or Pay Out for Contact Tracers and Home Health RNs

Staff that have been involved in contact tracing and in Home Health haven't been able to take off their vacation benefit time because of either staffing issues or job responsibilities due to COVID-19. Role call vote was conducted for approval for the Vacation Carry Over of Pay Out for Contact Tracers and Home Health RNs. Passed 6 Absent 5. Item passed.

Home Health Annual Agency Review

The Home Health Annual Agency Review was reviewed. The additional comments listed on the review that the Administrator and Home Health Director completed were that 2020 COVID Pandemic has had a major impact on our Home Health. With policy changes to meet IDPH guidelines, our policies have become living documents with ongoing changes. VA reimbursement has still been an unresolved issue that is addressed regularly. Role call vote was conducted for approval for the Home Health Annual Agency Review. Passed 6 Absent 5. Item passed.

Budget Update

No changes as of today but we might need to make some changes at the next board of health meeting.

Closed Meeting Minute Review

No closed meeting minutes to review.

Meeting adjourned at 6:44 pm

Nancy Krekel