

HANCOCK COUNTY HEALTH DEPARTMENT

BOARD MEETING MINUTES

February 20, 2014

Board Members Present: Deb Althide Dale Quimby, DDS
Karen Andrews Jeanne Schell
Andy Bastert L. Joe Smith, MD
Monica Crim, APN M. Strobe, MD
Nancy Krekel

Board Members Absent: Edward Owen Denise Yuskis

Others Present: Amy McAllister, Administrator
Mokihana Jensen, Finance Director
Carol Brower
Becky Roskamp
Shannon McElroy
Maureen Crawford

Board President Nancy Krekel called the meeting to order at 5:50 pm

New board member Monica Crim was introduced and welcomed to the board.

Board Minutes:

Board minutes for the January 16, 2014, meeting were read. **A motion** to approve the minutes was made by M. Strobe with J. Schell seconding. Motion carried.

Reports:

Financial: The financial report was given by Financial Director, Mokihana Jensen. A motion to approve the financial report was made by K. Andrews with M. Strobe seconding. Motion carried.

Annual Report: M. Jensen along with A. McCallister presented the annual report to the board. **A motion** to submit the annual report was made by K. Andrews with M. Strobe seconding. Motion carried.

Administrative: Amy McCallister presented to the board the administrative report. A motion to approve the administrative report was made by J. Schell with K. Andrews seconding. Motion carried.

Old Business:

Environmental Health Fees: An ordinance establishing fees for food service establishments was presented to the board to review and vote on. **A motion** to approve the ordinance for food service was made by J. Schell with M. Strobe

seconding. Roll call vote was held; 7 Ayes; 0 Nays; Motion carried. This resolution shall be in full force and effective April 1, 2014.

New Business:

Board of Health Committees:

A list of the BOH committee members was handed out to all board members present. Those committee appointments are as follows:

<i>Personnel:</i> Andy Bastert	Deb Althide	<i>Finance:</i> Andy Bastert	J. Joe Smith
Jeanne Schell	Monica Crim	Deb Althide	Monica Crim
<i>By-Laws:</i> Karen Andrews	Jeanne Schell	<i>Nominating:</i> Mark Strobe	Denise Yuskis
Dale Quimby	Edward Owens	Karen Andrews	Edward Owen

Joint Board Meetings:

There was discussion on having a joint board meeting with Memorial Hospital's Board of Directors and Hancock County Health Department's Board of Directors. No one saw a need to have joint board meetings unless an educational or informational type of meeting was being offered that could be shared with the opposite board.

Wellness Clinic:

There was discussion on the Wellness Clinic. For a contractual fee, McDonough County has been providing services for the Wellness Clinic. McDonough County has notified HCHD that they will no longer provide these services and will be terminating their contract as of April 1, 2014. The Health Board discussed sending a letter to those exiting patients of the Wellness Clinic giving a 30-day notice informing them that those services would no longer be provided by HCHD. Also included in the letter would be a list of providers in the area to help make the transition as easy as possible for these patients. The Health Board also felt it was important to note that lab draws and immunizations would continue at HCHD.

Executive Session: A **motion** to enter into Executive Session at 6:50pm was made by J. Schell with M. Strobe seconding. Motion carried. A **motion** to exit Executive Session at 7:15pm was made by D. Quimby with M. Strobe seconding. Motion carried.

Adjournment: A **motion** to adjourn at 7:20pm was made by J. Schell with M. Strobe seconding. Motion carried.

Next Scheduled Board Meeting: **Thursday, March 20, 2014 at 5:30pm.**

Nancy Krekel
Nancy Krekel, President

3-20-14
Date